10. *May I make photocopies at the Library?*
Yes, each campus has copiers. There is one located on each floor of the library at Main Campus. It costs $0.10 per copy.

11. **Where are reference books kept?**
On all three campus libraries, the reference books, such as encyclopedias, are housed on the main floor of each library. Reference books cannot be checked out of the library.

12. **What types of materials can be checked out of the library?**
Books which are located in the Stacks (housed on the second floor in the Main Campus Library and on the main floor at the other campuses), CDs, and DVDs can be checked out. You must have a Trident Tech ID card to check out materials.

13. **What do I need to check out materials from the Library?**
You will need a Trident Tech ID card available from Building 410, Room 130.

14. **May I check out books from any Trident Tech campus if I am a student?**
Yes, we can interlibrary loan materials from one campus to another (such as Berkeley to Main or Main to Palmer), but it may take two or more days for materials to arrive. You can also go to the specific campus where the materials are and check them out with a current Trident Tech ID card.

15. **What is Visiting Patron from PASCAL?**
PASCAL is the Partnership Among South Carolina Academic Libraries that includes schools across SC and local schools including Charleston Southern University, College of Charleston, MUSC, and The Citadel. Using your current TTC Student ID, you can travel to any of these schools and borrow a book from their library as a Visiting Patron. Up to 3 books can be checked out for three weeks.

16. **What is PASCAL Delivers?**
It is a rapid book delivery service that delivers books from other SC colleges if you are unable to drive there. Select the PASCAL Delivers link under Books on the library homepage to get started.

**Phone:** 843-574-6096

**Website Access:**
1.) [www.tridenttech.edu](http://www.tridenttech.edu)
2.) Scroll down and select [TTC Libraries](http:// TTC Libraries) link (under Useful Links).
1. **What does the library have?**
   When most people think of the word libraries they only think of books! Along with books, the libraries at TTC have periodicals, databases, Internet access, videos, and more.

2. **How do I access the Library homepage?**
   1.) www.tridenttech.edu
   2.) Scroll down and select TTC Libraries (under Useful Links).

3. **Can I access my Trident Tech Student Portal main page from the library’s homepage?**
   Yes, on the Library’s homepage choose Library Portal on top left of page to get to Trident Tech’s Student Portal.

4. **What is available for students/faculty/community members from the home page?**
   The catalog, important web resources, online databases, and specific research guides that cover many subjects studied, and other important web resources at TTC may be accessed by selecting the links in the center of the page.

5. **What are some of the most popular/most used databases at the Library?**
   Many students use WestlawNext (legal research), Opposing Viewpoints, Films on Demand (academic videos), Academic Search Premier (covers many topics) and Biography in Context (information of famous people). The eBook Collection is a popular electronic book database.

6. **Where can I go to get extra help using the databases?**
   You can access video tutorials by choosing Library Orientation on the homepage. Also, you may ask a librarian at the reference desk for help or give us a call at 843-574-6096.

7. **May I use the databases from home?**
   Yes you can by using your Student Username and Password Login. Go to the library homepage. From there, select one of the links under Databases/Articles. Once you open the database, you’ll need to enter your student login.

8. **How can I get specific resources for classes held at TTC?**
   From the library’s homepage, go to the Research Guides link under Additional Resources. Each page of these guides has appropriate books, periodicals and web sites for various subjects.

9. **May I print from the Library’s computers?**
   Yes. You will need to purchase a print card from the library circulation desk or campus bookstore for $5. Pages are $.10 each.